

TO: All Proposers
FROM: Lawrence Pruitt
DATE: October 6, 2025
SUBJECT: RFP Addendum No. 1
RFP#: 25-997000
RFP DATE ISSUED: September 26, 2025
THE PROJECT: Parking Lot Event Management

INTENT

This addendum provides responses to questions for RFP 25-997000 Parking Lot Event Management.

QUESTIONS AND ANSWERS

1. Will submitters have a chance to negotiate the details of the agreement if selected?

At the Library's discretion, negotiations of the details of the proposals are allowed after proposals have been opened to allow clarification and changes in proposal. This will happen before a selection is made.

2. Can you please tell us what the current percentage split is with your vendor?

The current revenue percentage split is 95% to the Library and 5% to the Vendor. The Library is interested in maximizing revenue potential from the parking lot and not simply the highest revenue share percentage. Bidders should demonstrate their estimated revenue collection and benefit to the Library for review.

I have read and understand the preceding addendum. Said changes are reflected in my proposal. The vendor signed addendum should be included with your response packet.

COMPANY

VENDOR'S SIGNATURE

TITLE

(Date)

