

**REQUEST FOR BIDS**

**RFB NO:** 22-990450

**DATE ISSUED:** January 4, 2022

**SEND BIDS TO:**

Assistant Business Manager, Rita Kirkland  
Board of Directors of the City of St.  
Louis Municipal Library District DBA  
St. Louis Public Library  
1415 Olive Street  
St. Louis, MO 63103  
(314) 539-0313  
**OR: [bids@slpl.org](mailto:bids@slpl.org)**

**BID DUE DATE:** January 18, 2022 by 2:00 p.m.

**ASSISTANT BUSINESS MANAGER:** Rita Kirkland    **EMAIL ADDRESS:** [rkirkland@slpl.org](mailto:rkirkland@slpl.org)

**BOARD OF DIRECTORS OF THE CITY OF ST LOUIS MUNICIPAL  
LIBRARY DISTRICT DBA ST. LOUIS PUBLIC LIBRARY RFP 22-990450  
PROCUREMENT, INSTALLATION, AND TRAINING OF A VIDEO, AUDIO AND CONTROL SYSTEM  
PACKAGE- JULIA DAVIS LIBRARY**

This Bid is subject to all the terms and conditions of this Request for Bids and any Bidder representations, as well as accompanying specifications. The signature of the Bidder indicates that Bidder understands these documents and will comply with them.

**Name, Address, and Contact Information of Authorized Representative of Bidder**

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

Print Company  
Name: \_\_\_\_\_

Print Address,  
City, State, Zip: \_\_\_\_\_

Print Telephone: \_\_\_\_\_

Print Email: \_\_\_\_\_

Bidder Signature: \_\_\_\_\_

Bidder (Check One): ☐ **Individual** ☐ **Corporation** ☐ **Partnership** ☐ **LLC**  
☐ **Other** (Describe) \_\_\_\_\_

**BOARD OF DIRECTORS OF THE CITY OF ST LOUIS MUNICIPAL**  
**DISTRICT DBA**  
**ST. LOUIS PUBLIC RFP 22-990450**  
**PROCUREMENT, INSTALLATION, AND TRAINING OF A VIDEO, AUDIO AND CONTROL SYSTEM**  
**PACKAGE- JULIA DAVIS LIBRARY**

**REQUEST FOR BIDS (S) SCHEDULE**

RFB Issued	1/4/2022
Public Notification of RFB	1/4/2022
Pre-Bid Walk-Thru at Julia Davis Library (Lobby)	1/11/2022 @ 9:30 a.m.
Questions from Bidders due to St. Louis Public Library	1/14/2022 @ 4:00 p.m.
RFB Due Date	1/18/2022 @ 2:00 p.m.

**BOARD OF DIRECTORS OF THE CITY OF ST LOUIS MUNICIPAL**  
**LIBRARY DISTRICT DBA ST. LOUIS PUBLIC LIBRARY RFP 22-990450**  
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**INSTRUCTIONS TO BIDDERS**

The St. Louis Public Library, a municipal library district, is a political subdivision of the State of Missouri, and a body corporate with all the powers and rights of like or similar corporations.

In accordance with the St. Louis Public Library's procurement policy, Bids will be handled so as not to permit disclosure of the identity of any Bidder or the contents of any Bid to competing Bidders during the process of negotiation. A register of Bids shall be prepared containing the name of each Bidder, the number of modifications received, if any, and a description sufficient to identify the item offered. The register of Bids shall be open for public inspection only after a final contract is executed.

Whenever a material, article, or piece of equipment is identified by reference to manufacturer's or vendor's names, trade names, catalog numbers, etc., it is intended merely to establish a standard, and, any material, article, or equipment of other manufacturers and vendors that will perform adequately the duties imposed by the general design will be considered equally acceptable provided the material, article, or equipment Bid(s) are, in the opinion of the St. Louis Public Library, of equal substance and function. Substitute items may be rejected at the discretion of the St. Louis Public Library.

The right is reserved by the St. Louis Public Library to cancel the RFB or to reject in whole or in part when it is for good cause and in the best interest of the St. Louis Public Library and to waive any irregularity or informality with respect to any Bid. The St. Louis Public Library reserves the right to split awards, make multiple awards and to reject all Bids.

Bidder's are expected to examine specifications, schedules, drawings, and all instructions. Failure to do so will be at Bidder's risk.

Questions about the RFB should be made in writing and directed to Rita Kirkland, Assistant Business Manager, at rkirkland@slpl.org or at the address provided below. Responses, when provided, will be included in a written amendment. To preserve the integrity of the selection process, questions regarding this RFB should only be directed in writing to Ms. Kirkland, rkirkland@slpl.org. **Bid inquiries must be submitted in writing for the St. Louis Public Library review no later than Friday, January 14, 2022, by 4:00 p.m.,** to allow for the St. Louis Public Library's reply prior to Bid submissions.

Bids must be in ink or typewritten and must be manually signed by a company official. All Bid document pages should be initiated and dated by the company submitting the Bid. It is the responsibility of the Bidder to deliver the Bid and/or RFB modification on or before the hour and date specified for the receipt of Bids.

Bids received late will be rejected.

Bids and modifications should be submitted in sealed envelopes addressed to the attention of the **Assistant Business Manager, St. Louis Public Library, 1415 Olive St., St. Louis, MO 63103** for a 2:00 p.m. Bid opening at that location on Tuesday, January 18, 2022. ***ALSO, THE ST. LOUIS PUBLIC LIBRARY ACCEPTS EMAIL BIDS.*** **PLEASE SEND YOUR EMAIL BID RESPONSE TO: bids@slpl.org.** The Bid RFB number shall show in the subject line of the email.

**BOARD OF DIRECTORS OF THE CITY OF ST LOUIS MUNICIPAL**  
**DISTRICT DBA**  
**ST. LOUIS PUBLIC LIBRARY RFP 22-990450**  
**PROCUREMENT, INSTALLATION, AND TRAINING OF A VIDEO, AUDIO AND CONTROL SYSTEM**  
**PACKAGE- JULIA DAVIS LIBRARY**

**REQUEST FOR BID**

January 4, 2022

**1. INTRODUCTION**

The St. Louis Public Library requests Bids from qualified Bidders for  
***PROCUREMENT, INSTALLATION, AND TRAINING OF A VIDEO, AUDIO AND CONTROL SYSTEM***  
***PACKAGE- JULIA DAVIS LIBRARY***

Bids must be received no later than 2:00 p.m., January 18, 2022 by:

Rita Kirkland, Assistant Business Manager  
Board of Directors of the City of St Louis  
Municipal Library District DBA St. Louis Public Library  
1415 Olive Street  
St. Louis, MO 63103-2389

**Electronic submissions will be accepted. The email address is: [bids@slpl.org](mailto:bids@slpl.org).**

**The RFB number must be the subject in the subject line.**

Questions and clarification inquiries about this RFB must be received prior to 4:00 p.m. Friday, January 14, 2022. To preserve the integrity of the selection process, questions regarding this RFB should only be directed in writing to Rita. Kirkland: [rkirkland@slpl.org](mailto:rkirkland@slpl.org)

The St. Louis Public Library wishes to engage a Bidder to provide the services in accordance with and in the furtherance of the St. Louis Public Library's purpose and mission. This RFB seeks Bids from qualified vendors for the goods and products described in this RFB.

The selected Bidder shall enter into a vendor agreement with the St. Louis Public Library for the services consistent with the terms of this RFB, and with the general provisions contained in this RFB.

**BOARD OF DIRECTORS OF THE CITY OF ST LOUIS MUNICIPAL**  
**LIBRARY DISTRICT DBA ST. LOUIS PUBLIC LIBRARY**

**TERMS AND CONDITIONS**

In addition to the RFB requirements elsewhere in this RFB, any Bidder that may be selected to perform the services described in the RFB and to enter into a Vendor Agreement with the Library must agree to a number of general terms and conditions. If a Bidder cannot agree to any of the stated general conditions, its Bid must clearly state the reason for any such non-compliance.

- A. **Labor and Materials.** The Bidder shall provide all labor, materials and supplies for the services to be performed under this RFB.
- B. **Form of Agreement.** The submission of a Bid constitutes the agreement of any submitting Bidder that any contract to be drawn as a result of an award to the Bidder will be prepared by counsel for the St. Louis Public Library and will be the controlling agreement. The Bidders are requested, however, to submit copies of their applicable standard contract or engagement forms for information purposes.
- C. **Compliance with Laws.** In performing under a Vendor Agreement, the selected Bidder shall comply with all applicable laws, ordinances, rules, regulations, or standards of federal, state and local governments having authority or jurisdiction over the Services or performance of the Services, or any lawful orders pertaining in any way to the Services to be provided by the St. Louis Public Library.
- D. **Out of State Bidder.** It shall be a condition to a Vendor Agreement that any out-of-state Bidder that may be selected to provide the Services shall be duly registered and qualified to do business within the State of Missouri.
- E. **Prime Contractor Responsibility.** Planned use of subcontractors in connection with a Vendor Agreement should be clearly explained and described in the Bid. The use of any subcontractor in connection with the Services shall be subject to the approval of the St. Louis Public Library, and any approved subcontractor shall agree to be bound by and subject to all terms and conditions of a Vendor Agreement between the St. Louis Public Library and the selected Bidder. The Bidder as prime contractor will be responsible and must take responsibility for the performance of all Services under a Vendor Agreement whether or not subcontractors are used.
- F. **Independent Contractor.** It is expressly understood and agreed that the selected Bidder shall be an independent contractor and not an employee of the St. Louis Public Library. A Vendor Agreement will not constitute, create, give rise to, or otherwise recognize joint venture, partnership, or formal business organization of any kind between the parties and the rights and obligations of the parties shall be only those expressly stated in a Vendor Agreement. The Bidder represents and warrants that no persons supplied by it in the performance of a Vendor Agreement are employees of the St. Louis Public Library and further agrees that no rights of the St. Louis Public Library's retirement or personnel rules accrue to such persons. The Bidder shall have complete responsibility for all salaries, wages, bonuses, retirement, withholdings, worker's compensation and insurance, unemployment compensation, other benefits and taxes and premiums, appurtenant thereto concerning all employees and personnel provided by Bidder in the performance of the Services under a Vendor Agreement and shall indemnify and hold the St. Louis Public Library harmless with respect thereto.
- G. **Indemnification.** Bidder shall defend, indemnify and hold harmless the St. Louis Public Library and its directors, officers, employees, representatives, agents contractors, subcontractors, licensees and successors and assigns from and against any and all claims, demands, penalties, liens, losses, fines, liabilities, damages, interest, costs, or expenses (including without limitation reasonable attorneys' fees and court costs), whether or not involving a third party claim, arising out of or in connection with: (a) the acts, error, omissions conduct, or operations of Bidder, provided that any such claim, damage, loss, or expense is caused or is claimed or alleged to have been caused, in whole or in part, by any negligent act, or any subcontractor, or anyone directly or indirectly employed by any of them or anyone for whose acts of any of them may be liable; or (b) any breach of

any of the representations, warranties, covenants, obligations, or duties contained in a Vendor Agreement; or (c) any violation of any applicable federal, state or local laws, rules or regulations. The indemnification obligations hereunder shall not be limited by reason of the enumeration of any insurance coverage required under a Vendor Agreement.

**H. Required Insurance Coverage.** Bidder shall secure, pay for and maintain the following insurance policies in full force and effect throughout the term of a Vendor Agreement, which policies shall protect against any loss or claim arising from or relating to a Vendor Agreement, the Services and activities, or presence at the St. Louis Public Library facilities, and any act or omission of Bidder or its employees and/or agents or subcontractors in connection with the Services provided under a Vendor Agreement, and shall cover the contractual indemnification liability assumed by the Bidder or pursuant to a Vendor Agreement.

1. Commercial General Liability Insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence for bodily injury (including death), personal injury, special form property damage, fire legal liability, contractual liability, independent contractors, errors and omissions, and products and completed operations, and Two Million Dollars (\$2,000,000) general aggregate. The policy shall be written on an occurrence basis. The policy shall also not have exclusions for any of Bidder's activities at Central Library. Any deductible shall be at Bidder's expense.
2. Business, automobile coverage, including coverage for owned, leased, and hired vehicles, which shall include vehicle and property (cargo) damage, and bodily injury, in an amount not less than One Million Dollars (\$1,000,000.00).
3. Worker's Compensation insurance, affording coverage in accordance with the applicable state laws covering all of Bidder's employees, and Employer's Liability coverage in accordance with the applicable state laws but no less than Five Hundred Thousand Dollars (\$500,000) each accident, Five Hundred Thousand Dollars (\$500,000) each employee and Five Hundred Thousand Dollars (\$500,000) policy limit.
4. Blanket employee dishonesty coverage with One Hundred Thousand Dollars (\$100,000) limit, with coverage extending to funds and/or property held by Bidder on behalf of St. Louis Public Library.
5. Property Insurance coverage for all materials, equipment, and other items owned, borrowed, or leased by Bidder shall be Bidder's responsibility. The St. Louis Public Library shall not be responsible for such materials, equipment, and other items owned, borrowed, or leased by Bidder.
6. Umbrella Liability insurance at not less than Five Million Dollars (\$5,000,000) limit for each occurrence providing for excess coverage over the limits and coverages prescribed above in Subsections I. (1), (2), (3), and (4) above, which such policy shall be written on an occurrence basis.

All insurance policies addressed in Subsections I. (1), (2), (4), and (6) above shall be endorsed to name the following as additional insured's:

City of St. Louis Municipal Library District and its directors, officers, employees, representatives, agents, contractors, licenses, and successors.

All insurance policies required hereunder: (1) shall be endorsed to state that the insurance is primary and not contributive to any other insurance available to the St. Louis Public Library; (2) shall provide for a waiver of rights of subrogation against the additional insurers on the part of the insurance carriers; (3) shall be written with insurance companies licensed to do business in the State of Missouri and rated no lower than A- in the most current edition of A.M. Best's Property-Casualty Key Rating Guide, and (4) shall provide for no less than thirty (30) days advance written notice to the St. Louis Public Library prior to cancellation, non-renewal or material modification.

All insurance policies of or on behalf of the St. Louis Public Library required in a Vendor Agreement shall contain the following language: “This insurance policy does not apply to any claim or suit which is barred by the doctrines of sovereign immunity or official immunity but we will have the right and duty to defend any suit. No provision of this endorsement or of the policy, to which it is attached, shall constitute a waiver of our right, or the right of any of our employees in the course of their official duties, or the right of any insured, to assert a defense based on the doctrines of sovereign immunity or official immunity for any monetary amount whatsoever.

Bidder shall deliver to the St. Louis Public Library, prior to commencement of Services under a Vendor Agreement, Certificates of Insurance confirming the existence or issuance of all insurance policies required to be carried hereunder (“Certificates of Insurance”). If any such policy is not obtained, or if all Certificates of Insurance are not delivered to St. Louis Public Library by the aforementioned time, or if any such policies are canceled, the St. Louis Public Library shall have the right to terminate a Vendor Agreement immediately and/or deny Bidder access to St. Louis Public Library facilities. These insurance provisions are minimum requirements and shall not relieve Bidder of its indemnity, defense and hold harmless obligations.

- I. **E-Verify.** The Bidder must agree to enroll in and participate in the E-Verify Program as required by Section 285.530 of the Missouri Revised Statutes, as amended, during the hiring process for all employees hired after the date of a Vendor Agreement. The Bidder must agree to require its subcontractors who may perform work under a Vendor Agreement to certify to Bidder that the subcontractor does not knowingly employ or contract with an unauthorized alien and that the subcontractor has enrolled and is participating in the Verify program. The Bidder must agree to maintain this certification throughout the duration of the term of a contract with a subcontractor. The St. Louis Public Library may terminate a resulting Vendor Agreement for default if the Bidder fails to cure a breach of these E-Verify provisions no later than thirty (30) days after being notified by the St. Louis Public Library of such breach. As a condition to entering into a Vendor Agreement, the Bidder must execute the E-Verify Affidavit, which shall be an exhibit to a Vendor Agreement. Such affidavit shall be in the form attached to this RFB as **Attachment C**.
- J. **Performance Uninterrupted.** Bidder shall perform the Services without interruption except as provided herein. The decision whether to postpone or excuse the performance of the Bidder shall be in sole discretion of the St. Louis Public Library.
- K. **Communications.** The Bidder shall communicate regularly or on an agreed upon schedule with the designated St. Louis Public Library management to provide updates regarding the Services performed. The Bidder shall correct all deficiencies within forty-eight (48) hours after being notified by designated St. Louis Public Library management.
- L. Bidder shall provide competent, capable, trained, experienced, and suitably qualified personnel to fulfill its obligations and provide the Services in a public St. Louis Public Library environment under a Vendor Agreement. Bidder shall supervise and coordinate the work of its employees and approved subcontractors, if any, and shall be responsible for and liable to St. Louis Public Library for the work of its employees and approved subcontractors. Any employee, representative, or approved subcontractor of Bidder who, in the opinion of the St. Louis Public Library, is unqualified, or unsuitable to perform the required services or who does not perform his or her work in a proper and skillful manner, or is disrespectful, or otherwise objectionable, shall, at the request of the St. Louis Public Library in its sole discretion, be reassigned or removed from performing any further duties related to the Services to be provided under a Vendor Agreement. In the performance of the Services under a Vendor Agreement, Bidder and its staff shall comply with the St. Louis Public Library’s Policy for Appropriate Use of the Library, as may be amended from time to time.
- M. **Laws & Ordinances.** Bidder shall comply with and observe all applicable federal, state and local laws, ordinances and regulations relating to its operation and Services under a Vendor Agreement at Central Library.
- N. **Timing.** The successful Bidder must be ready to begin services no later than thirty (30) days after date of contract execution.

- O. Compliance with Laws.** The selected Bidder shall operate in compliance with all applicable local, state and federal laws, regulations and ordinances and in accordance with the Library's Policies and Procedures as may be amended from time to time. It is the Bidder's sole responsibility to obtain and maintain all appropriate licenses and permits for its operation in the performance of the Services.

**P. AWARD**

In accordance with the St. Louis Public Library Procurement Policy:

1. The right is reserved by the Library to cancel the RFB or to reject in whole or in part when it is for good cause and in the best interests of the Library any and all Bids and to waive any irregularity or informality with respect to any Bid. The Library reserves the right to split awards, make multiple awards and to reject all Bids.
2. Discussions may be conducted with responsible Bidders who submit Bids determined to be reasonably susceptible of being selected for award for the purpose of clarification to assure full understanding of, and conformance to, the RFB requirements. Bidders shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of Bids and such revisions may be permitted after submissions and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of the identity of competing Bidders or of any information derived from Bids submitted by competing Bidders.
3. Subject to the terms of this RFB, an award will be made by the Library to the responsible Bidder whose Bid is determined in writing to be the most advantageous to the Library, taking into consideration price and the evaluation factors set forth in the RFB. No other factors or criteria shall be used in the evaluation.
4. The selected Bidder shall enter into a Vendor Agreement consistent with this RFB.



## **ATTACHMENT A**

### **BOARD OF DIRECTORS OF THE CITY OF ST LOUIS MUNICIPAL LIBRARY DISTRICT DBA ST. LOUIS PUBLIC LIBRARY RFP 22-990450 PROCUREMENT, INSTALLATION, AND TRAINING OF A VIDEO, AUDIO AND CONTROL SYSTEM PACKAGE- JULIA DAVIS LIBRARY**

#### **SCOPE OF WORK/ PRICING PAGE**

The Saint Louis Public Library is requesting proposals for the procurement, installation, and training of a Video, Audio, and Control system package for the St Louis Public Library's Julia Davis Branch, located at 4415 Natural Bridge Avenue, St. Louis, MO, 63115. Equipment recommended should include price and lead-time. Installation of the equipment must be documented and include pricing and lead-time. Proposal pricing will be good for a 90-day period from the date of the proposal submitted by the Vendor.

#### **Library Requirements:**

##### **Video systems for these spaces should include:**

- One LCD video wall with a min. 138-inch diagonal area with mounts. (Space #1)
- One ceiling-mounted laser projector with a minimum of 7000-lumen and a wall-mounted motorized projection surface. (Space #2)
- Both spaces should accommodate wireless presentation

##### **Audio systems for these spaces should include:**

- Build a two-zone audio system for two separate areas allowing for each space to work independently or as one combined space.
- Independent volume control for each space
- Four wireless microphones [two for each space, but can be used as a combined system]
- Both spaces should allow for Bluetooth access from mobile devices

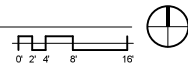
##### **Controls systems for these spaces should include:**

- An expandable switch, allowing any source (i.e. video wall or projector) to be routed to any display
- Ability to display a dedicated pc or laptop
- Ability to show Blu Ray content
- HDMI capabilities
- All cabling, wire, patch cables, speaker wire should be included

#### **Support Requirements**

- Firmware and software upgrades and updates as needed annually
- 24/7 telephone support
- Free In-person training session(s)
- Minimum 1-year hardware support
- 3-year warranty on parts and labor

A ■  
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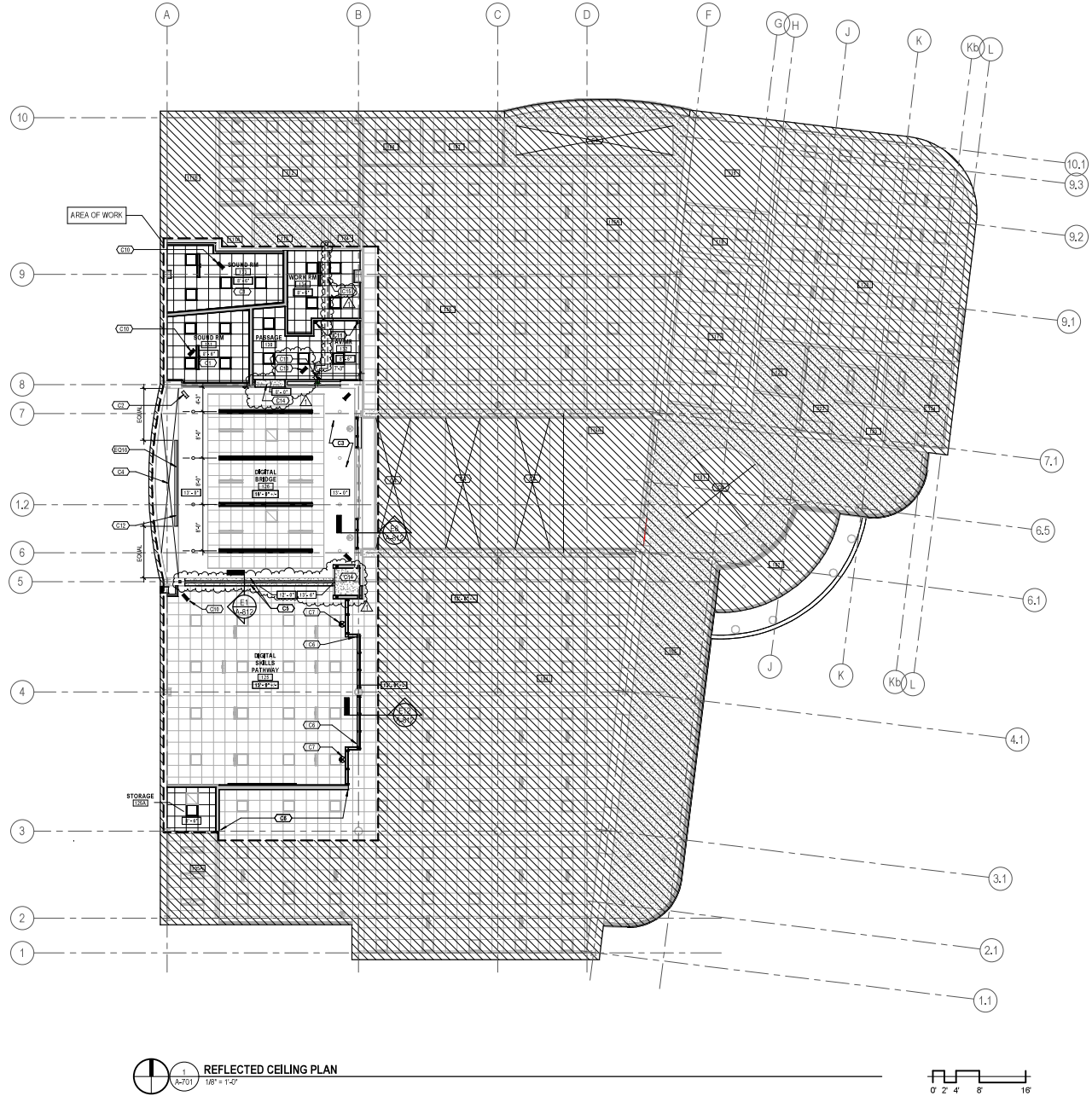


08-4413-A101	CURTAINWALL.
08-5100-A003	ACOUSTICAL PANEL WALL SYSTEM.
23-0000-A102	(2) EXTERIOR EXHAUST LOUVERS 12"Wx18"H EA.

**FLOOR PLAN NOTES**



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1  
A-701  
1/8" = 1'-0"

## GENERAL NOTES REFLECTED CEILING PLAN

- A. DEVICES ARE SHOWN ON THE PLAN FOR THE PURPOSE OF OVERALL LAYOUT WITHIN THE CEILING. REFER TO MECHANICAL, ELECTRICAL, TECHNOLOGY, SECURITY, EQUIPMENT AND OTHER APPLICABLE DRAWINGS FOR DEVICE TYPES, QUANTITIES, AND FOR ANY OTHER CEILING-MOUNTED DEVICES NOT SHOWN ON THE PLAN.
- B. FOR DEVICES MOUNTED IN ACOUSTIC CEILING, LOCATE CENTERED IN THE ACOUSTIC CEILING PANELS UNLESS NOTED OTHERWISE. FOR DEVICES MOUNTED IN HARD CEILING SURFACES (GYPSUM BOARD, PLASTER, EXPOSED STRUCTURE, AND NOT DIMENSIONED, LOCATE DEVICES ALONG A CENTERLINE AXIS AND SPACE EQUALLY.
- C. LOCATE ACOUSTIC CEILING PANELS CENTERED WITHIN THE ROOM UNLESS NOTED OTHERWISE.
- D. EACH TRADE SHALL PROVIDE ACCESS PANELS IN HARD CEILINGS TO ACCESS ABOVE-CEILING EQUIPMENT AND DEVICES AS REQUIRED FOR THE PARTICULAR DISCIPLINE'S SCOPE OF WORK. WHERE ACCESS PANELS ARE NOT LOCATED ON THE CEILING PLAN, PROVIDE LAYOUT DIAGRAM TO THE ARCHITECT FOR APPROVAL PRIOR TO INSTALLATION.
- E. REFER TO TYPICAL CEILING DETAILS FOR CEILING MATERIAL AND HEIGHT TRANSITIONS UNLESS INDICATED OTHERWISE.
- F. WHERE SPRINKLER HEADS ARE NOT SHOWN ON THIS PLAN, LOCATE CENTERED IN ACOUSTIC CEILING PANELS. IN HARD SURFACE CEILINGS, LOCATE SPRINKLER HEADS TO THE GREATEST POSSIBLE ALONG A SHARED CENTERLINE AXIS.
- G. PATCH WALL FINISH DETERMINED BY CEILING DEMOLITION EFFORTS PRIOR TO NEW CEILING INSTALL.

## GRAPHIC KEY - REFLECTED CEILING PLAN

- AREA OF WORK BOUNDARY
- 7'-0" CEILING HEIGHT ABOVE FINISHED FLOOR
- 2 X 4 LIGHT FIXTURE
- 2 X 2 LIGHT FIXTURE
- 4' L STRIP LIGHT FIXTURE
- COMPACT FLUORESCENT DOWNLIGHT
- 1 X 2 AIR RETURN
- 2 X 2 AIR RETURN
- AIR SUPPLY
- EXIT LIGHT
- ACOUSTICAL CEILING TILE
- GYPSUM BOARD / GYPHIT / BULKHEAD REFER TO CEILING DETAILS, A-841
- EXISTING GRID, NEW CEILING TILES REFER TO ROOM FINISH SCHEDULE, A-601
- REFER TO CEILING DETAILS, A-841
- SECURITY CAMERA

## REFLECTED CEILING PLAN KEYNOTES

KEY NO.	KEYNOTE TEXT
C1	ISOMEX ON GYPSUM BOARD CEILING
C2	EXISTING CEILING MOUNTED SECURITY CAMERA
C3	EXISTING GYPSUM BOARD CEILING - NOT IN SCOPE OF WORK
C4	EXISTING CLERESTORY ABOVE
C5	GYPSUM BOARD BULKHEAD
C6	REWORKING EXISTING CEILING AT NEW WALL LOCATIONS
C7	NEW EXIT SIGN
C10	SECURITY CAMERA, COORDINATE WITH TECHNOLOGY AS NEEDED
C11	VIRTUAL REALITY SENSOR
C12	NOT COVERED PROJECTION SCREEN
C14	GYPSUM BOARD SUPPLY
C15	REWORKING EXISTING CEILING AT NEW WALL LOCATIONS, COORDINATE WITH MECHANICAL AS NEEDED



ARCHITECT OF RECORD  
WA ARCHITECTS, INC.  
611 N 10TH ST., SUITE 600  
ST. LOUIS, MO 63101  
P 314.460.5080  
http://www.waarchitectsinc.com



MEP ENGINEER  
WES ENGINEERING SERVICES, INC.  
1405 S. MO. ST.  
ST. LOUIS, MO 63104  
P 314.586.0000  
http://www.wes-engineering.com

OWNER  
ST. LOUIS PUBLIC LIBRARY  
1301 OLIVE STREET  
ST. LOUIS, MO 63103  
P 314.241.2200  
http://www.sll.org



PROJECT NAME  
The Creative Experience at Julia Davis Library  
JULIA DAVIS BRANCH INTERIOR RENOVATION  
ST. LOUIS PUBLIC LIBRARY  
4415 Natural Bridge Avenue, St. Louis, MO 63115

SEAL

## CONSTRUCTION DOCUMENTS

### ISSUE / REVISION SCHEDULE

NO.	DATE	DESCRIPTION
1	03/30/2021	85% CD REVIEW SET
2	05/04/2021	100% CD SET
3	05/14/2021	ISSUED FOR PERMIT - ADDENDUM 1

PROJECT NO: 20002.00	ISSUE DATE: 05/14/2021
SCALE: As indicated	DRAWN BY: JR
	CHECKED BY: CH

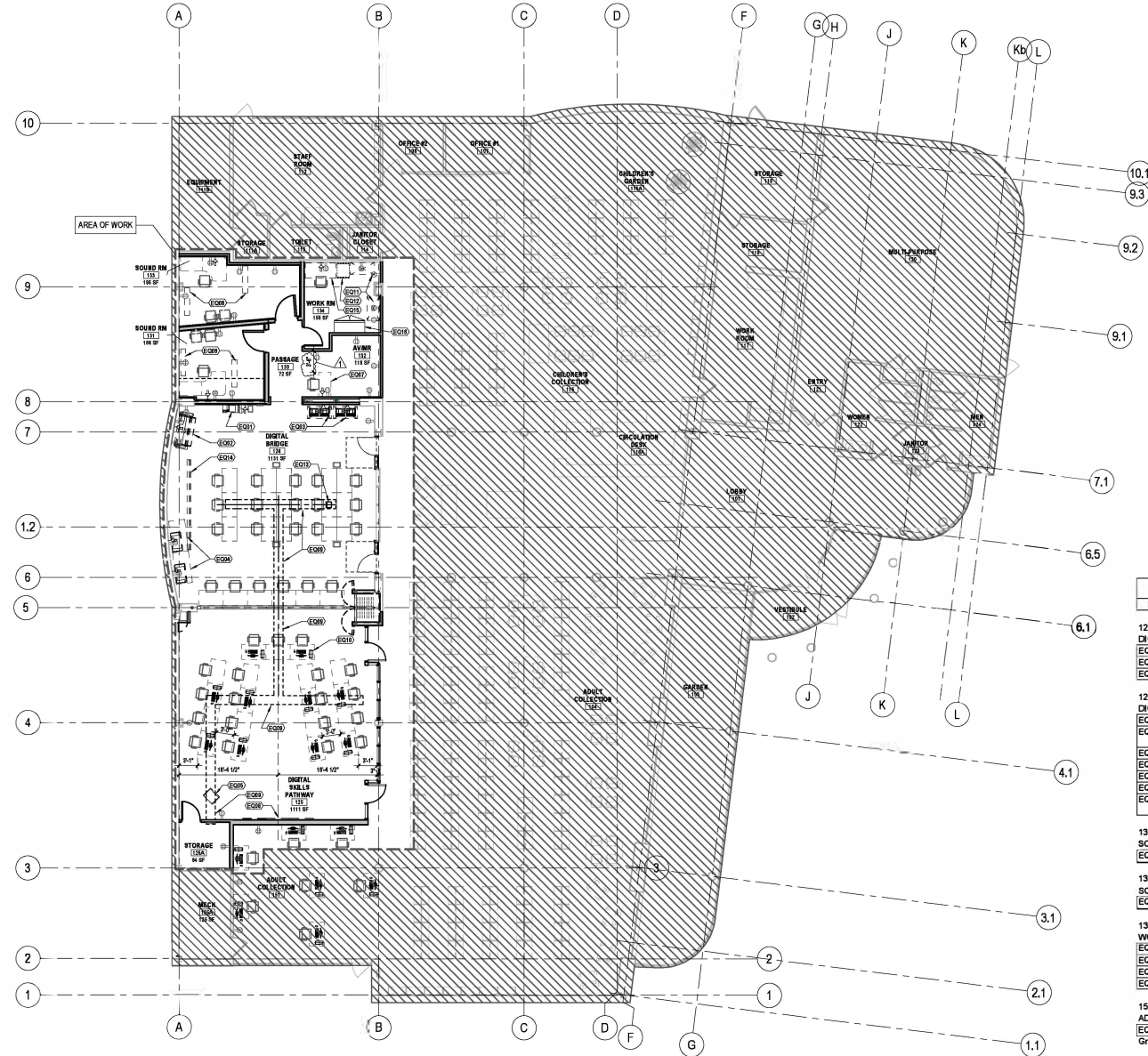
## REFLECTED CEILING PLAN

SHEET

A-701



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1 FURNITURE AND EQUIPMENT FLOOR PLAN  
EQ-101 1/8" = 1'-0"

HEX (EQ) EQUIPMENT NOTES	
KEY VALUE	KEYNOTE TEXT
EQ01	CORNER EXISTING RELOCATED, OFCL
EQ02	LARGE FORMAT PRINTER, OFCL
EQ03	3D PRINTER, OFCL
EQ04	LASER CUTTER, OFCL
EQ05	LECTURN, OFCL
EQ06	WALL MOUNTED FLAT SCREEN DISPLAYS WITH BRACKET, OFCL
EQ07	TABLE, OFCL
EQ08	NEW KEYBOARD AND STAND, OFCL
EQ09	NEW DATA AND POWER TRICKIES
EQ10	COMPUTER WORKSTATION, OFCL
EQ11	2-4" DEEP SHELVING UNIT, OFCL
EQ12	ROLLING CART FOR LAPTOP, OFCL
EQ13	PORTABLE VIDEO PROJECTOR, OFCL
EQ14	MOTORIZED PROJECTION SCREEN, OFCL
EQ15	DESK, OFCL
EQ16	FULL HEIGHT CABINET, LOCKABLE, OFCL

SPECIALTY EQUIPMENT SCHEDULE						
EQ	TYPE	Manufacturer	Model	Count	RESP	Comments
125 DIGITAL SKILLS PATHWAY						
EQ05	Lecturn			1	OFCL	3
EQ08	Video Wall Display Panel	NEC	UN551S	9	CFCL	1
EQ10	Computer Workstation	Microsoft	Surface Studio 2	10	OFCL	

126 DIGITAL BRIDGE						
EQ01	Existing Copier	EXIST	EXIST	1	OFCL	
EQ02	Large Format Printer	HP	DesignJet Z8 (784V 10A)	1	OFCL	
EQ03	3D Printer	Dremel	3D45	8	OFCL	
EQ04	Laser Cutter	Glowforge	Glowforge Pro	2	OFCL	
EQ11	Equipment Storage Shelving	380 Office	#328KIT184874	2	OFCL	
EQ13	Portable Video Projector			1	OFCL	3
EQ14	Motorized Projection Screen	Draper Access	Series E #158034U	1	CFCL	4

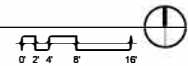
131 SOUND RM						
EQ08	M-Audio Keystation 88 and Stand	M-Audio	Keystation 88	2	OFCL	2

133 SOUND RM						
EQ08	M-Audio Keystation 88 and Stand	M-Audio	Keystation 88	2	OFCL	2

134 WORK RM						
EQ11	Equipment Storage Shelving	380 Office	#328KIT184874	2	OFCL	
EQ12	Computer Cart			1	OFCL	
EQ15	Desk			1	OFCL	
EQ18	Full Height Cabinet			1	OFCL	

151 ADULT COLLECTION						
EQ10	Computer Workstation	Microsoft	Surface Studio 2	7	OFCL	
Grand total: 52						

- COMMENTS:
1. PROVIDE WALL MOUNTING BRACKETS, FRAME COMP FUNCTIONALITY, HUMAN SENSOR KIT, SPEAKERS AND REMOTE CONTROL
  2. PROVIDE STAND SUPPORT
  3. PROVIDE AV DATA CONNECTION FROM FLOOR TRENCH
  4. PROVIDE REMOTE CONTROL AND POWER SWITCH AT ADJACENT WALL PER ELECTRICAL DRAWINGS.



WMA ARCHITECTS  
IMPACT BY DESIGN  
CINCINNATI | COLUMBUS | ST. LOUIS

ARCHITECT OF RECORD  
WMA ARCHITECTS, INC.  
511 N 10TH ST, SUITE 600  
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WES  
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OWNER  
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1301 OLIVE STREET  
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P 314.241.2208  
http://www.spl.org

PROJECT NAME  
The Creative Experience at Julia Davis Library  
JULIA DAVIS BRANCH INTERIOR RENOVATION  
ST. LOUIS PUBLIC LIBRARY  
4415 Natural Bridge Avenue, St. Louis, MO 63115

CONSTRUCTION DOCUMENTS

ISSUE / REVISION SCHEDULE

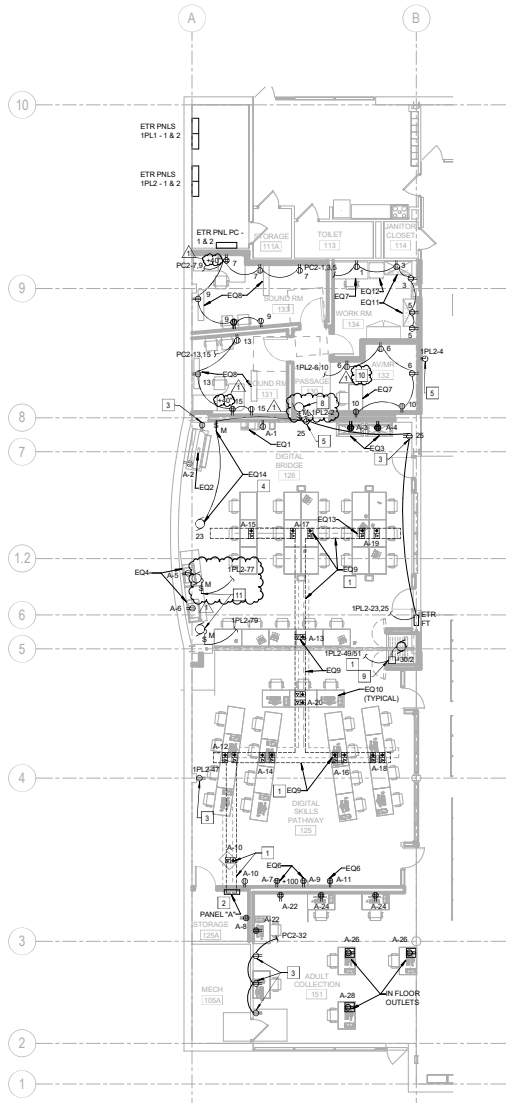
NO	DATE	DESCRIPTION
	03/30/2021	95% CD REVIEW SET
	05/04/2021	100% BID SET
1	05/14/2021	ISSUED FOR PERMIT - ADDENDUM 1

PROJECT NO: 20002.00	ISSUE DATE: 05/14/2021
SCALE: 1/8" = 1'-0"	DRAWN BY: JR CHECKED BY: CH

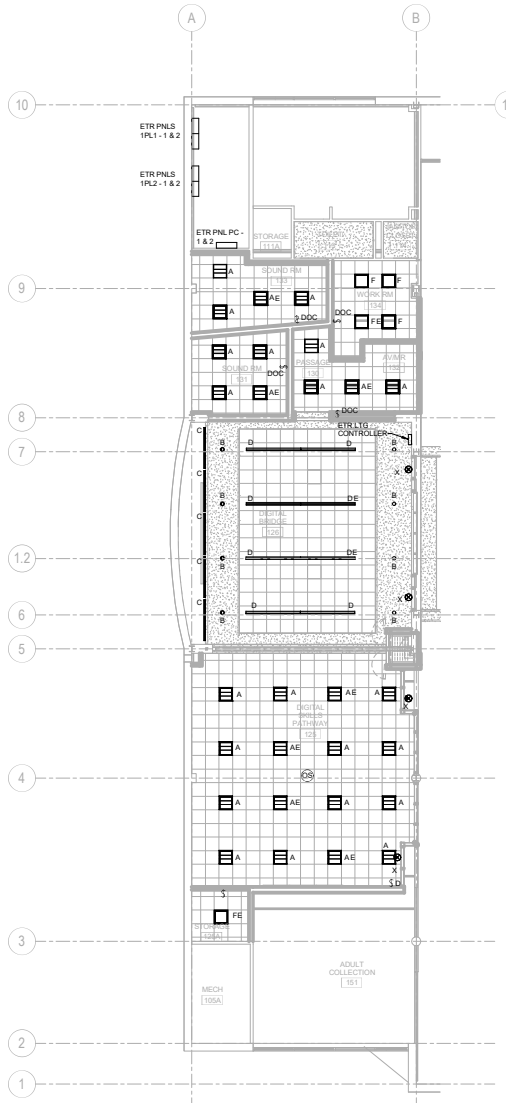
FURNITURE AND EQUIPMENT FLOOR PLAN

EQ-101

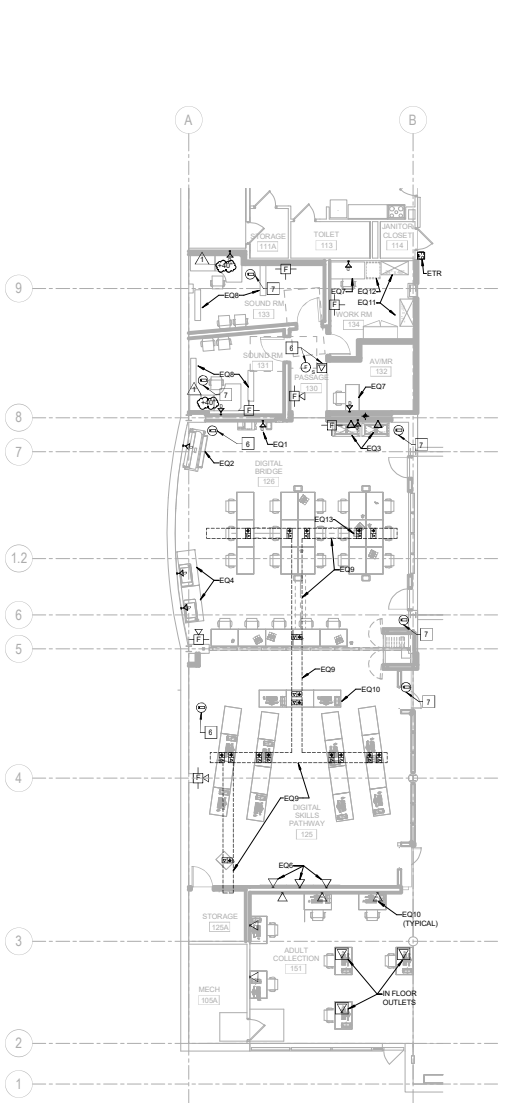
C:\projects\Drawings\JULIA DAVIS BRANCH\BERRY\_BASIS\MISC-4  
5/14/2021 2:14:27 PM



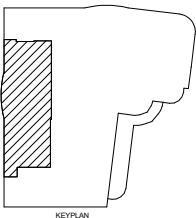
1 POWER PLAN NEW WORK  
E-101 1/8" = 1'-0"



2 LIGHTING NEW WORK  
E-101 1/8" = 1'-0"



3 SYSTEMS PLAN NEW WORK  
E-101 1/8" = 1'-0"



#### ELECTRICAL GENERAL NOTES: (THIS SHEET)

1. RE-USE EXISTING LIGHTING CIRCUITS.

#### ELECTRICAL KEYED NOTES:

1. PROVIDE IN FLOOR DUCT SYSTEM STARTING IN STORAGE ROOM WITH POWER IN ONE 6 1/2" WIDE DUCT AND DATA/COM IN THE OTHER. PROVIDE FLUSH MOUNTED, BRUSHED ALUMINUM WALKER DUCT ACTIVATIONS WITH DOUBLE DUPLEX OUTLETS AND DATA/COM ROUGH-IN WHERE SHOWN.
2. PROVIDE PANELBOARD "A" TO PROVIDE POWER TO NEW SCOPE OF WORK AREA OUTLETS. ALSO SEE SHEET E-301 RISER DIAGRAM AND PANEL SCHEDULE.
3. REMOVE EXISTING OUTLET AND PROVIDE NEW, TAMPER RESISTANT OUTLET PER NEC 408.12. RECONNECT TO EXISTING RECEPTACLE CIRCUIT.
4. PROVIDE MOTORIZED SCREEN CIRCUIT, CONTROL SWITCH ROUGH-IN AND ALL ASSOCIATED CONDUITS AND CONDUCTORS PER SHEET E-301 EQUIPMENT SCHEDULE AND MANUFACTURER, ARCHITECT AND OWNER INSTRUCTION.
5. THIS EXISTING WALL MOUNTED CLOCK TO REMAIN.
6. RE-INSTALL, CLEAN AND TEST THIS CEILING MOUNTED DEVICE TO ACCOMMODATE CEILING REPLACEMENT.
7. PROVIDE ROUGH-IN FOR SECURITY CAMERA WITH 2-GANG BACK BOX WITH N-CEILING GRID MOUNTING KIT.
8. PROVIDE CIRCUIT AND CONNECTION TO EXHAUST FAN FROM NEWLY CREATED SPARE CIRCUIT IN PANEL 1PL2 PER HVAC PLANS.
9. PROVIDE 20A, 2-P CIRCUIT BREAKER IN NEWLY CREATED SPACE IN PANEL 1PL2, (3) #10, #10 G, 3/4" C, DISCONNECT SWITCH, 3 1/2" DEEP BACK BOX AND CONNECTION TO MOTORIZED FOLDING WALL PER MANUFACTURER INSTRUCTION. CONTROL KEYED SWITCHES TO BE FURNISHED WITH EQUIPMENT. PROVIDE RACEWAY, BACK BOX AND INSTALL KEYED SWITCHES PLACED PER ARCHITECTURAL PLANS AND OWNER AND MANUFACTURER INSTRUCTION.
10. COORDINATE FINAL PLACEMENT AND MOUNTING HEIGHTS OF ALL POWER AND DATA/COMMUNICATIONS OUTLETS WITH OWNER AVMR EQUIPMENT PROVIDER PRIOR TO ROUGH-IN.
11. PROVIDE CIRCUIT AND CONNECTION TO LASER CUTTER EXHAUST FAN AND ASSOCIATED MOTORIZED DAMPER AT WALL LOUVER FROM NEWLY CREATED SPARE CIRCUIT IN PANEL 1PL2 PER HVAC PLANS.



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PROJECT NAME  
The Creative Experience at Julia Davis Library  
JULIA DAVIS BRANCH - ST. LOUIS PUBLIC LIBRARY

SEAL



#### CONSTRUCTION DOCUMENTS

##### ISSUE / REVISION SCHEDULE

NO.	DATE	DESCRIPTION
05/04/2021	10% BID SET	
1	05/14/2021	ISSUED FOR PERMIT - ADDENDUM 1

PROJECT NO: 20002	ISSUE DATE: 05/04/2021
SCALE: As indicated	DRAWN BY: JLC CHECKED BY: SW

POWER, LIGHTING,  
SYSTEMS NEW WORK  
FLOOR PLANS

SHEET:

E-101

**ATTACHMENT B**

**BOARD OF DIRECTORS OF THE CITY OF ST LOUIS MUNICIPAL  
LIBRARY DISTRICT DBA ST. LOUIS PUBLIC LIBRARY**

**NON-COLLUSION AFFIDAVIT**

The undersigned being duly sworn on oath, says that the undersigned has not, nor has any other person, member, representative, or agent of the firm, company or corporation or partnership represented by the undersigned, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this Bid is made without reference to any other Bid and without any agreement, understanding or combination with any other person in reference to such Bid.

Further, the undersigned says that no person or persons, firm, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such Bid.

Bidder: \_\_\_\_\_

By (Written Signature): \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTACHMENT C**

**BOARD OF DIRECTORS OF THE CITY OF ST LOUIS MUNICIPAL  
LIBRARY DISTRICT DBA ST. LOUIS PUBLIC**

**E-VERIFY AFFIDAVIT**

Pursuant to Section 285.530 of the Missouri Revised Statutes, as amended, the Bidder entering into a contract with the St. Louis Public Library is required to enroll in and verify the work eligibility status of all its newly hired employees through the E-Verify program. The Bidder is not required to verify the work eligibility status of all its newly hired employees through the E-verify program if E-verify no longer exists.

The undersigned, on behalf of the Bidder, being first duly sworn, deposes and states that the Bidder does not knowingly employ an unauthorized alien. The undersigned further affirms that, prior to entering into its contract with the St. Louis Public Library, the undersigned Bidder will enroll in and agree to verify the work eligibility status of all its newly hired employees through the E-Verify program.

Bidder: \_\_\_\_\_

By (Written Signature): \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

## **ATTACHMENT D**

### **BOARD OF DIRECTORS OF THE CITY OF ST LOUIS MUNICIPAL LIBRARY DISTRICT DBA ST. LOUIS PUBLIC**

#### **DIVERSITY STATEMENT OF THE BOARD OF DIRECTORS OF THE ST. LOUIS PUBLIC LIBRARY**

WHEREAS, the St. Louis Public Library (the "Library") is a municipal library district authorized pursuant to Chapter 182 of the Missouri Revised Statutes to, among other things, purchase, hold or lease grounds, and to occupy, lease or erect appropriate buildings for the use of the Library, and to exercise all powers and rights of political subdivisions or similar corporations; and

WHEREAS, the Board of Directors (the "Board") of the Library is vested with the power to make and adopt bylaws, rules and regulations for its own guidance and for the governance of the Library as may be expedient and not inconsistent with State law, and

WHEREAS, the Library provides free public library services for the City of St. Louis (the "City"), an urban area with vast ethnic, religious, socioeconomic and cultural backgrounds; and

WHEREAS, efforts to encourage by direct contact or general solicitation persons from diverse backgrounds to contract with or become employees of the Library; to educate through seminars and workshops persons from diverse backgrounds the opportunity to contract with or become employees of the Library; to assist persons from diverse backgrounds to contract with or become employees of the Library; to adjust or modify, when appropriate, financing, bonding, or insurance requirements for persons from diverse backgrounds to contract with or become employees of the Library; and to encourage partnering by persons from diverse backgrounds to contract with the Library will serve to further the governmental and public interest of the Library by providing outreach to the residents of the City; and

WHEREAS, a practice of the Library of contracting with and employing persons reflecting the ethnic, religious, socioeconomic and cultural backgrounds of the citizens of the City will serve to further the governmental interest of the Library; and

WHEREAS, a practice of the Library of contracting with and employing persons of varied ethnic religious, socioeconomic and cultural backgrounds will also further the governmental purposes of the Library by serving as a model to other public and private entities, by building the public trust, by creating role models, and by facilitating the interaction of persons of different backgrounds; and

WHEREAS, the Board of Directors of the St. Louis Public Library (the "Board") determined that it is feasible, necessary and in the public interest for the Board to adopt a diversity statement to provide guidance to the Library and adopted this Diversity Statement on March 31, 1997; and

WHEREAS, the Board wishes to amend this Diversity Statement to provide for annual review.

NOW THEREFORE, the Board of Directors of the St. Louis Public Library; does hereby resolve, determine and order as follows:

Section 1. Findings. The Board of Directors of the St. Louis Public Library hereby finds and determines those matters set forth in the preambles hereof as fully and completely as if set out in full in this Section 1.

Section 2. Diversity Statement. The Board of Directors of the Library hereby directs the officers and agents of the Library for the authorized Library purposes set forth in the preambles hereof and subject to the conditions hereinafter provided to develop and implement policies which encourage



persons with diverse ethnic, religious, socioeconomic and cultural backgrounds in the City to contract with or become employed by the Library.

Section 3. Administration. The officers and agents of the Library are authorized and directed to (i) encourage by direct contact or general solicitation persons from diverse backgrounds to contract with or become employees of the Library; (ii) educate through seminars and workshops persons from diverse backgrounds of the opportunity to contract with or become employees of the Library; (iii) assist persons from diverse backgrounds to contract with or become employees of the Library; (iv) adjust or modify, when appropriate, financing, bonding or insurance requirements for persons from diverse backgrounds to contract with or become employees of the Library; (v) encourage partnering by persons from diverse backgrounds to contract with the Library; (vi) utilize alternative programs to facilitate participation; (vii) provide flexible provisions to account for special circumstances; (viii) maximize opportunities for persons to demonstrate any social, socioeconomic or other factors that would promote the Library's best interests; and (ix) adopt measures to minimize the impact of this policy on the rights of third parties.

Section 4. Actions of Officers Authorized. The officers of the Board, including the President, Vice President and Secretary of the Board and the Executive Director shall be, and they hereby are, authorized and directed to execute all documents and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of this Resolution and to make ministerial alterations, changes or additions in any agreements, statements, instruments and other documents herein approved, authorized and confirmed which they may approve and the execution or taking of such action shall be conclusive evidence of such necessity or advisability.

Section 5. Annual Review. The officers of the Board are authorized and directed to report upon the administration of the Diversity Statement at the Board's regular meeting in September of each year.

Section 6. Severability. If any section or other part of this Resolution whether large or small, shall for any reasons be held invalid, the invalidity thereof shall not affect the validity of the other provisions of this Resolution.

Section 7. Governing Law. This Resolution shall be governed exclusively by and construed in accordance with the applicable laws of the State of Missouri.

Section 8. Effective Date. This Resolution shall become effective immediately upon its passage.

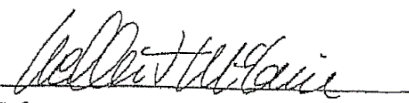
ADOPTED by the Board of Directors of the St. Louis Public Library this 5th day of April, 2004.

BOARD OF DIRECTORS OF THE  
ST. LOUIS PUBLIC LIBRARY

  
\_\_\_\_\_  
Its President

[SEAL]

ATTEST:

  
\_\_\_\_\_  
Its Secretary