TO: All Proposers

FROM: Rita Kirkland

DATE: October 26,2021

SUBJECT: Proposal Addendum No. 1

BID# 18-09015

DATE ISSUED: October 26, 2021

THE PROJECT: Digital Imaging Services

**INTENT**

This addendum is issued to provide a modification/addition to proposal plans and/or specifications.

**MODIFICATION / ADDITIONS**

1. Whether companies from Outside USA can apply for this?  
         (like,from India or Canada)

 The materials being digitized are Special Collections materials which are rare, fragile, and cannot travel off site.  All digitization/image capture of materials must be done on site at the St. Louis Public Library, St. Louis, MO.  
  
2. Whether we need to come over there for meetings?

Yes, The work and all meetings are held onsite at the St. Louis Public Library where consultation involving viewing the items takes place.

3. Can we perform the tasks (related to RFP) outside USA?  
        (like, from India or Canada)

No, work must be performed onsite at the St. Louis Public Library, St. Louis, MO.

Page 2

4. Can we submit the proposals via email?

Yes, send proposals to bids@slpl.org

I have read and understand the preceding addendum and said changes are reflected in my proposal. The vendor signed addendum should be included with your response packet.

COMPANY:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VENDOR’S SIGNATURE:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TITLE:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Date)