

CENTRAL LIBRARY

1301 Olive Street
St. Louis, MO 63103



Photography Permit

Name of requestor:
Email of requestor:
Phone number of requestor:
Date of shoot:
Requested time of shoot (1 hour):
Type of shoot: <input type="checkbox"/> Wedding <input type="checkbox"/> Engagement <input type="checkbox"/> Senior <input type="checkbox"/> Family portrait (no more than 8 people, including photographer) <input type="checkbox"/> Other:
Click on box to place check mark

Guidelines

Weddings

- ONLY the Bride, Groom and Photographer allowed inside the building for photographs.
- Photographs of the entire wedding party can take place outside the building, as long as no entrances are blocked.
- If you are arriving on a party bus/limo, no alcohol allowed on Library property. All parties involved should be aware of this.

General Photo Shoots

- Keep in mind that we are open to the public and there may be interruptions with people walking through the shot.
- Any loud or disruptive behavior will not be tolerated. You will be asked to leave.
- You must have a copy of this permit to show when a Public Safety Officer asks.
- The areas available to set up shots are the 2ND FLOOR ATRIUM, OLIVE STREET FOYER (which includes the staircase) and the GREAT HALL.
- No movement of books, furniture or Library property allowed.
- No accommodations are available for wardrobe changes.
- All photography equipment must be self-contained; no tripods or extra lighting allowed.
- REQUESTS MADE LESS THAN TWO WEEKS IN ADVANCE MAY NOT BE CONSIDERED.

I have read the guidelines above and I will adhere to the policies of the St. Louis Public Library.
Typed Signature:

Permit Confirmation #

Authorization

Please return as a WORD Document for confirmation. Thank you.